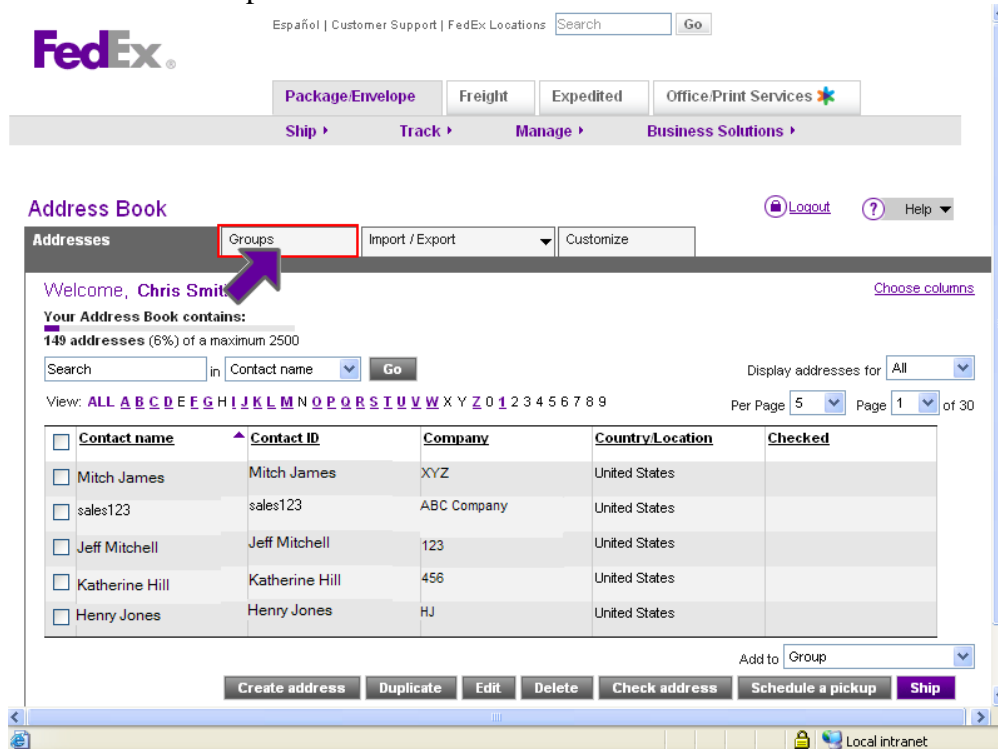


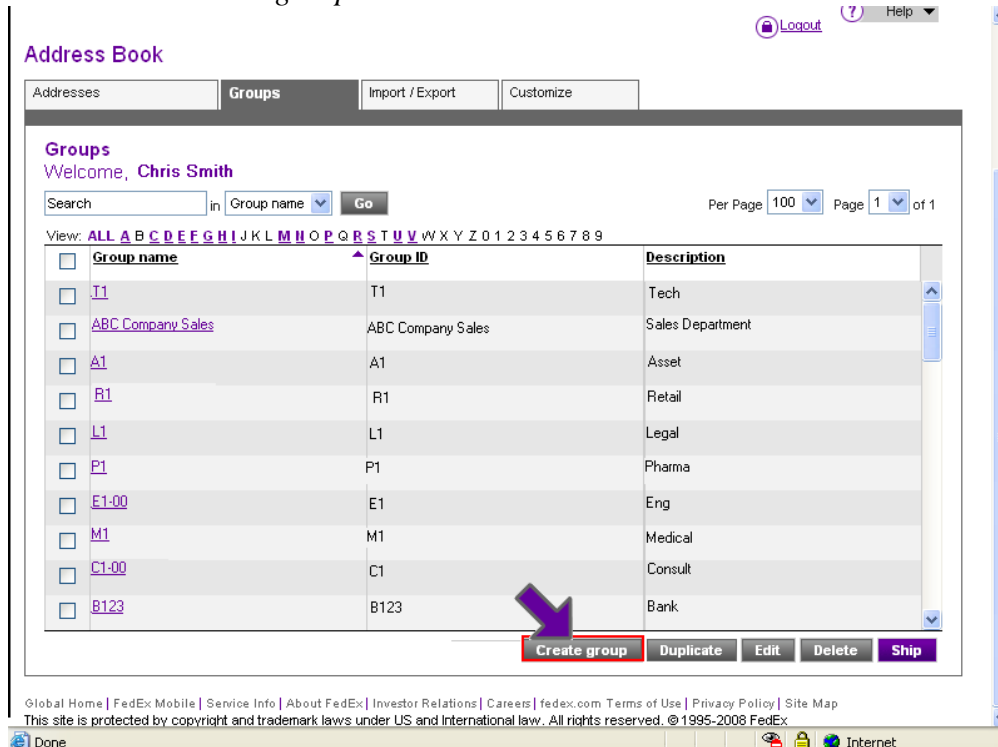
Create a Group on fedex.com

➤ Step by Step

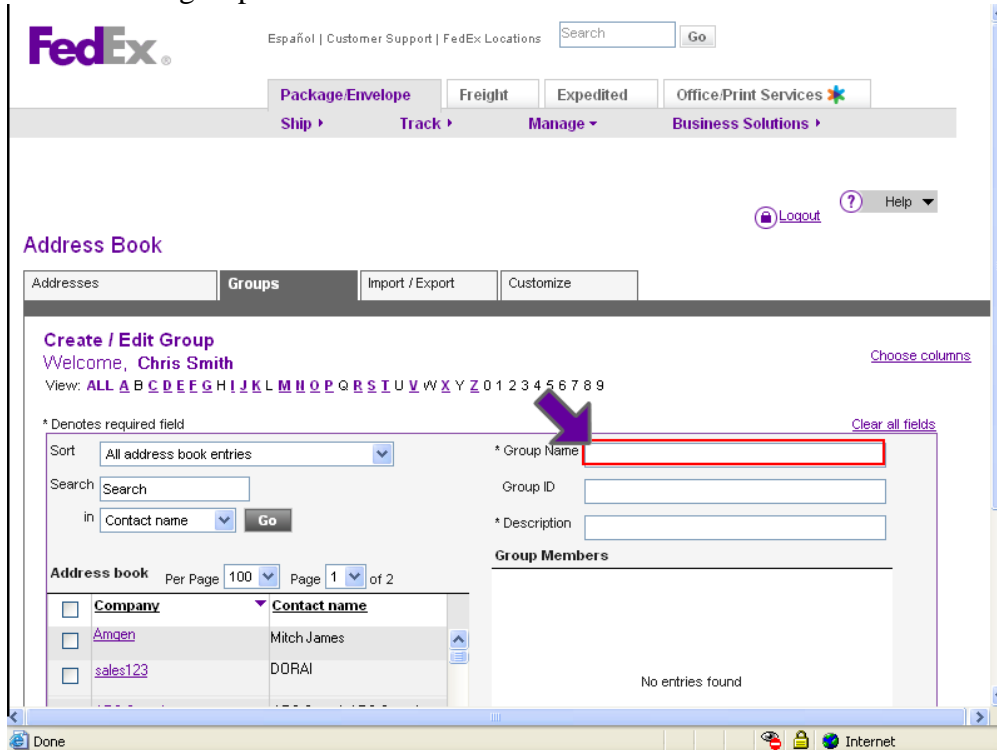
1. Click the Groups tab.



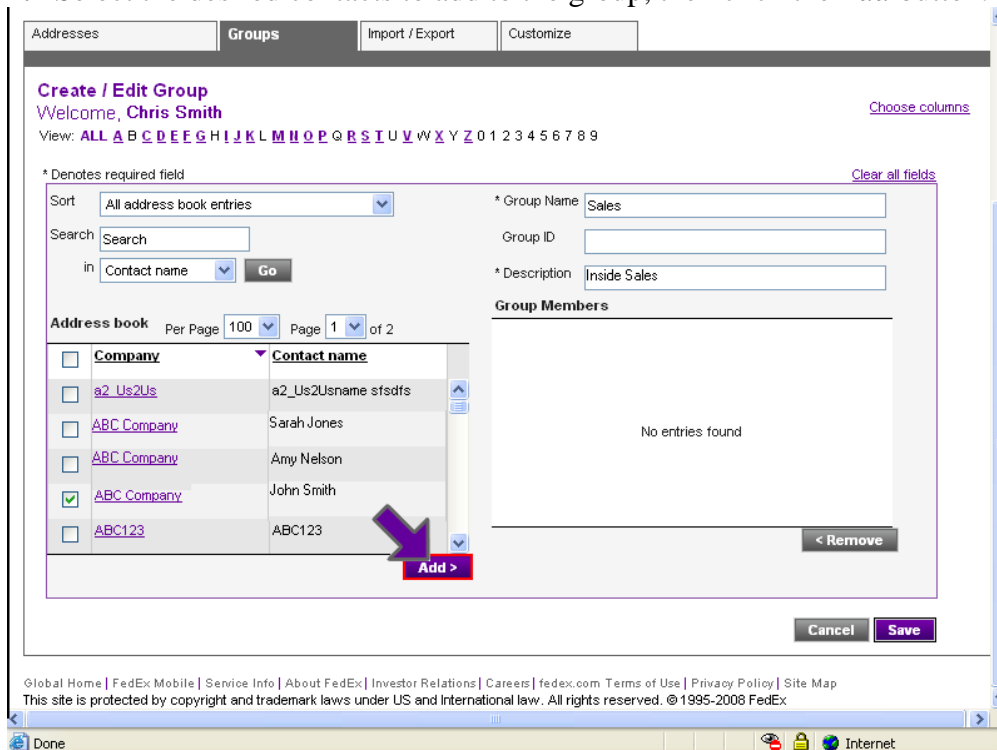
2. Click the *Create group* button.



3. Enter the group information.



4. Select the desired contacts to add to the group, then click the *Add* button.



5. Click the *Save* button.

Addresses **Groups** Import / Export Customize

Create / Edit Group
 Welcome, Chris Smith [Choose columns](#)

View: ALL A B C D E F G H I J K L M N O P Q R S T U V W X Y Z 0 1 2 3 4 5 6 7 8 9

* Denotes required field [Clear all fields](#)

Sort: All address book entries
 Search:
 in: Contact name

* Group Name: Sales
 Group ID:
 * Description: Inside Sales

Address book Per Page: 100 Page: 1 of 2

<input type="checkbox"/>	Company	Contact name
<input type="checkbox"/>	a2_Us2Us	a2_Us2Usname sfsdfs
<input type="checkbox"/>	ABC Company	Sarah Jones
<input checked="" type="checkbox"/>	ABC Company	Amy Nelson
<input checked="" type="checkbox"/>	ABC Company	John Smith
<input type="checkbox"/>	ABC123	ABC123

Group Members

<input type="checkbox"/>	Company	Contact name
<input type="checkbox"/>	ABC Company	Amy Nelson
<input type="checkbox"/>	ABC Company	John Smith

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